

# Inter Agency Board “The IAB”

## 2020 Strategic Oversight, Current work Plan, and Organizational Re-Image for the New Decade

The Leadership Team has been tasked and challenged by the Federal Agency Coordinating Committee “The FACC” to justify the continued funding of the IAB for a Re-Imaging plan initiated at the FACC Meeting in Lake Las Vegas, NV on 02/24/2020. The Chair created a working group led by Deputy Chair Incontro to ascertain insight and potential direction from the task group on re-imaging the IAB to be more responsive and agile to immediate stakeholder needs. More details are reflected below including a proposed re-imaging to better suit the current and future demands while incorporating the FACC stakeholder desires while also incorporating some of the changes echoed by the Re-Imaging working group for a streamlined future approach. This document is an amalgamation of input and ideas from the Re-Image Task Group and Leadership.

### Purpose:

- Identify current work productivity of the membership of the Inter Agency Board.
- Identify the continued relevance for funding of the Inter Agency Board.
- Identify Leadership goals for continued improvement.
- Identify reorganization changes for fiscal limitations.
- Identify operational improvements of membership to meet current and future changes.

### Problem: The Inter Agency Board challenges:

- Decreased FACC supporting budgets. 
- Decreased Federal funding partners. 
- Aging First Responder membership with decreased relevance. 
- Competing organizations providing similar work products. 

### Work Plan Projects (Current FY2020)

- Gaps in Law Enforcement Uniform and PPE cleaning. – Completion May 2020.
- Best Practices for Respiratory Protection Equipment for EID
- Best Practices for PPE for EID
- Decontamination Working Group FYE20
- SCBA Soft Goods contamination project TSWG BAA, Completion Mid FY21
- Reference document on Contracting and Procurement. Completion July 2020.
- Equipment and PPE Gap Analysis in Fire as a Weapon. Completion FY20.
  - Position Paper FYE20
  - Needs Inventory Analysis FYE20
- Member working on UAS information document for PSAPs
- SEL Review and Revise FY20
- Responder Knowledge Base re-imagined.

- Membership analysis/review/update and revision.
- Strategic Planning development.

#### Future Projects

- Post CoVid19
- PPE
- Respiratory Protection
- Logistics (SNS / State/Local) 
- Emergency Management

**The “Sub Group” Current Structure and Definition** – The current working groups of the IAB are listed below with their State/Local and Federal Co-Chairs. Their Mission statements, Roles and Functions are outlined as they exist today.

- **ESG – Equipment (Townsend/Rehak)**
  - **Mission:** To develop, maintain, and update the Standardized Equipment List for equipment items; to address the standardization and interoperability of responder equipment items for preparedness, prevention, mitigation, response, and recovery operations based on anticipated hazards, risk assessments, and job functions; and to review and make recommendations for new equipment research and standardization, closely coordinating its efforts with those of the other IAB SubGroups.
  - **Roles & Functions:** The Equipment SubGroup (ESG), the largest of the IAB SubGroups, addresses standardization and interoperability issues relating directly to protective, operational, and support equipment for emergency responders. ESG responsibilities include the maintenance and periodic publication of the IAB Standardized Equipment List (including the designation of example products and identification/incorporation of new technologies); the development of equipment-driven priorities for R&D and standards development; and coordination with other SubGroups such as Training and Best Practices to ensure proper use of equipment in various mission environments.
- **HMRS – Health, Medical, Responder Safety (Vacant/Vacant) Wolfe Now FACC**
  - **M:** The mission of the Health, Medical, and Responder Safety (HMRS) SubGroup is to provide safety guidance to the IAB on health, medical, and responder equipment, supplies, pharmaceuticals, operations, and training needed to respond to CBRNE events. This guidance is developed from member experience and discussion of relevant material(s). In addition, the HMRS SubGroup reviews and makes recommendations to the IAB on needs for new or modified equipment performance and operational standards. The HMRS SubGroup documents in the SEL and RKB the generic HMRS equipment and supplies (including pharmaceuticals) to support responders, first receivers, and volunteers as they prepare for, respond to, and recover from CBRNE events.

- **R&F:** Identify gaps and needs for providing safe and effective care, Evaluate the efficacy and appropriateness of existing and future health and safety-related products, processes, practices, and information, Serve on working groups that address public health, medical, and responder safety, Develop recommendations about how to identify, control, reduce, or eliminate responder safety hazards; prevent injuries; and reduce mortality, Develop a medical concept of operations for planning, managing, and recovering from incidents that cause physical and/or physiological harm, Analyze threat scenarios and make recommendations about how to safely protect public health, medical, and responder personnel and victims.
- **IM&C – Information Management and Communications (Hogan/Lee)**
  - **M:** The mission of the Information Management and Communications SubGroup is to develop and advocate processes, protocols, and technologies for effective, timely, accurate, secure, and resilient information management and communications capabilities for addressing the full range of incidents at all phases of operations.
  - **R&F:** The Information Management and Communications SubGroup will accomplish its mission through the identification of needs and gaps in the responder information and communications environments in order to recommend and advocate for mitigating solutions and standards.
- **T&E – Training and Exercise (Cooper/Vacancy)**
  - **M:** The Mission of the Training and Exercise SubGroup is to improve responder mission performance by conducting a cross-disciplinary review of, and providing end user input on, training doctrine, standards, and guidance developed for the responder community.
  - **R&F:** Identify performance improvement needs related to operational, training and exercise activities, Provide subject matter expertise to support the development of training and exercise programs, Provide end-user guidance and operational lessons learned to support training and exercise program development and improvements, Facilitate the implementation of training and exercise programs and standards that support individual competencies and organizational capabilities, Advocate for standardized national guidance for responder and equipment training and exercises.
- **S&T – Science and Technology (Murray/Ramos)**
  - **M:** To identify interagency (local, state, and federal) first responder research and development requirements and innovative technologies (fieldable in the next six months to five years) that address CBRNE detection, individual protection, collective protection, medical support, decontamination, communications systems, information technology, and miscellaneous operational support.
  - **R&F:** The primary functions of the S&T Committee are to develop and update the IAB S&T Requirements Matrix for inclusion in the SEL, coordinate IAB representation on federal requirements boards, record and collate requirements of individual SubGroups, report to SubGroups on federal requirement initiatives, provide an annual demographics report of the IAB membership, and assess innovative government- and industry-developed technologies. The IAB S&T Requirements Matrix (following this section) identifies future technology needs for detection, individual protection,

collective protection, medical support, decontamination, communications systems, information technology, and operational equipment.

- **SCSG – Standards Coordinating (Backous/Robinson)**
  - **M:** The mission of the Standards Coordination SubGroup (SCSG) is to coordinate standards projects within the IAB, with external organizations, and with the first responder community. The objective is to promote local, state, and federal preparedness for responding to all-hazards incidents, especially those involving CBRNE issues. Additionally, by focusing the nation's resources and expertise in a common effort to establish minimum performance standards to which critical equipment can be tested, evaluated, and certified, the SCSG helps to provide first responders with objective guidance for making informed decisions regarding the purchase and proper use of that equipment. As a result, both first responders and the citizens they serve can have greater confidence in the technologies upon which their lives depend.
  - **R&F:** Identify and document applicable standards from IAB and external sources, Prioritize standards requirements and related interoperability and compatibility issues, Identify existing standards, performance requirements, and test methods that could streamline the development of new standards or be modified to meet the needs of responders, Identify potential conflicting requirements and facilitate reconciliation of these issues, Participate in standards development and revision processes, Inform emergency responders about appropriate application of standards, Draft and disseminate studies, white papers, and other reports on standards, interoperability issues, and compatibility issues, Recommend and promote the adoption and use of standards, Identify and inform responders about relevant standards activities, comment periods, and programs that are addressing interoperability and compatibility issues

### **Proposed “Group” Re-Image of IAB Groups and Membership**

1. Meetings
  - a. Twice Annually, Voting (Summer), optional 3<sup>rd</sup> meeting 
  - b. LT/Exec Annual meeting (Includes Strategic Planning Task Group)
2. Membership Invited to meetings
  - a. Decrease (Estimate 75) 
  - b. Co-Chairs/Task Leads Submit to LT for Review/Revision.
  - c. All current active members remain members and are tasked/seconded to groups based on the expertise and the needs of the IAB. All our encouraged to attend meetings virtually and in person when assigned to a group that is deemed necessary to meet in person.
3. Emeritus Member
  - a. Senior members who are retired (Become Nonvoting or have a partial vote ie. ½ vote etc.), Invite only by LT in person or if assigned to a Tactical Response Group or Strategic Planning Task Group. Emeritus Members will not be assigned to Operations or Planning Groups.)
  - b. Online virtual participation encouraged

4. Member
  - a. Voting - Part of 75, Attends Majority of meetings, Active SLFTT First Responder-verified, First Responder Support Organization approved by the LT.
  - b. Non-Voting – May be Special Invite, Active/In-Active First Responder, Available for Reach Back, participates online, Open enrollment approved by LT.
  
5. **COMMAND** Leadership Team-
  - a. Chair – One member (Eligible from Executive Leadership Team, Elected every 2 years, Active First Responder)
    - i. Holds monthly meetings/Conf calls with DC's
    - ii. Provides Quarterly IAB updates
    - iii. Assigns/Directs DC's
  - b. Deputy Chairs - Three members (Eligible from Exec Team/4 years IAB, Active First Responder)
    - i. Holds monthly meetings/Conf calls with Groups
    - ii. Provides Quarterly updates to Chair on Group activities
    - iii. Directs/Participates with Groups
    - iv. Assigned members to address Emergent Threat via Tactical Response Groups, i.e. CoVid19, etc.
  
6. **GROUPS** – Membership numbers to be set by LT
  - a. **Tactical Response Group** – May be more than 1 created concurrently, engage and work on a specific timely task issue or problem. 
    - Deputy Chair
    - Tactical Leader POC
    - Members (Number depending on task need)
  
  - b. **OPERATIONS Group** – Operations group will address first responder operational issues including but not limited to equipment and best practices. The AEL will become an operations group functional product. Attend all meetings, Quarterly updates to DC's. Potentially comprised of ESG/HMRS and ???
    1. Report to a Deputy Chair
    2. Co-Chairs
  
  - c. **PLANNING Group** – Planning group will address functional planning and preparedness needs including but not limited to training, communications, and operational support issues – Potentially comprised of IM&C/T&E and ??? 
    3. Attend all meetings, Quarterly updates to DC's
    4. Report to a Deputy Chair
    5. 2 Co-Chairs

d. **Standing Task Groups** – Attend an Annual meeting

ii. Reduction in size of original old subgroups, conduct online virtual meetings throughout the year, Attends as directed by LT. Comprised of a cross-section of members

1. Science and Technology Needs Assessment- Produce an Annual First Responder Needs Assessment in concert with DHS/S&T  
1-Project Task Lead Report to D/C
2. Standards Coordinating Needs Assessment – Domiciled and verify standards and standards suggestions from the membership throughout the year. Publish a standards needs assessment with validated cross discipline standards needs and recommendations Yearly. 1 Project Task Lead Report to D/C
3. Strategic Planning – Meet once a year in person maintain congruency with IAB Mission, Vision, and Direction to further IAB Initiatives.
  - a. Report to a Deputy Chair
  - b. Chair Assigned by LT –Small Group (includes Members assigned by LT, poss 10-12)
  - c. **Will Include Emeritus members**

